

**MINUTES OF MEETING
STONEBROOK WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Stoneybrook West Community Development District was held on Thursday, June 23, 2016 at 6:30 p.m. at the Town Center, 1201 Black Lake Boulevard, Winter Garden, Florida.

Present were:

Hector Clemente
Tom White
Daniel Dennis

Chairman
Secretary
Assistant Secretary

Also present were:

Gary L. Moyer
Scott Clark
Brian Smith
Mike Piazza

Moyer Management Group
Attorney
Field Operations Manager
Community Association Manager

The following is a summary of the minutes and actions taken at the June 23, 2016 Stoneybrook West Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order

SECOND ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order and stated the record will reflect supervisors Clemente, White and Dennis are present which constitutes a quorum of the Board.

THIRD ORDER OF BUSINESS

Public Comment Period

The record will reflect that other than HOA staff there are no members of the public present.

- Mr. Piazza, the new Community Association Manager, introduced himself and commented on a request to add a fountain in the Tract S pond.
- It was noted that fountains and their maintenance are expensive and the District scope is limited in order to keep assessments at the current rate without an increase.
- If surplus is available at the end of the fiscal year this request can be considered by the Board.

FOURTH ORDER OF BUSINESS

Organization Matters

A. Acceptance of Resignation from Mr. Todd Gretton

- Mr. Gretton has submitted a letter of resignation; a copy of which is attached for the record.

On MOTION by Mr. White seconded by Mr. Clemente with all in favor the resignation of Todd Gretton was accepted.

B. Discussion of Filling Vacant Seats

- Mr. Moyer commented that the remaining Board members are authorized to appoint a successor to fill the terms of office.
- There are currently two vacant seats; Seat #4 expiring November 2016 and Seat #3 expiring November 2018.
- It was recommended vacant seat #3 be filled at the July meeting.
- The associations will be notified that the Board is seeking applicants to fill the seats.

FIFTH ORDER OF BUSINESS

Approval of the Meeting Minutes

A. February 24, 2016

Mr. Moyer stated each Board member received a copy of the minutes of the February 24, 2016 meeting and requested any additions, corrections or deletions.

There not being any,

On MOTION by Mr. Clemente seconded by Mr. Dennis with all in favor the minutes of the February 24, 2016 meeting were approved.

SIXTH ORDER OF BUSINESS

Presentation of Fiscal Year 2017 Proposed Budget

A. Discussion of Fiscal Year 2017 Proposed Budget

Mr. Moyer reviewed the budget process and presented the proposed fiscal year 2017 budget for *approval*.

- Discussion ensued with regard to the proposed fiscal year 2017 budget.
- There will be no increase in assessments.

- Golf course maintenance of the bridge was discussed. It was suggested the bridge be inspected by an Engineer; cost of an inspection will be researched.

B. Consideration of Resolution 2016-3 Approving the Fiscal Year 2017 Proposed Budget and Setting a Public Hearing

- Discussion ensued with regard to refunding the bonds.

On MOTION by Mr. White seconded by Mr. Clemente with all in favor Resolution 2016-3 approving a proposed budget for fiscal year 2016/2017 and setting a public hearing on July 27, 2016 at 6:30 p.m. in Town Center was adopted.

SEVENTH ORDER OF BUSINESS

District Manager’s Report

A. Financial Statements

Mr. Moyer reviewed the May 31, 2016 financial statements which were included in the agenda package.

B. Check Register and Invoices

The check register for the period February 1, 2016 to May 31, 2016 was included in the agenda package.

On MOTION by Mr. Dennis seconded by Mr. Clemente with all in favor the February 1, 2016 – May 31, 2016 check register and invoices were approved.

C. Report on the Number of Registered Voters (3,123)

- A report from the Orange County Supervisor of Elections indicated that there were 3,123 registered voters within the District as of April 15, 2016.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Clark addressed the following:

- A 2016 Legislative update and opinions regarding posting of the agenda on the website and agenda procedures was reviewed; a copy of which is attached for the record.
- City Code Section 38-28 relating to mowing responsibility of property owners was reviewed. This information can be included in discussions with the golf course.

- Mr. Clemente commented that he met with the Town Manager of the City of Winter Garden regarding the storm drain issue behind the 17th hole on the golf course. The Town Manager inspected the area and the golf course attempted to back fill it.
- The City of Winter Garden may be able to help the CDD address issues with the golf course.

B. Engineer

- Mr. Moyer reported that Mr. Florio has successfully negotiated the allocations of the water management permits.

C. Field Operations Manager

- i. **Field Management Report**
 - ii. **Action Items List**
 - iii. **Residential Call Log**
 - iv. **Aquatic Systems Report**
 - v. **Vertex Water Features**
 - vi. **ValleyCrest Landscape Report**
 - vii. **Southern Mosquito Control Services Report**
- Mr. Smith commented the fountain is operational.
 - The monthly Field Management Reports were included in the agenda package.

NINTH ORDER OF BUSINESS

Other Business

There not being any, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor Comments

- A question regarding the Supervisor of Election Report and clarification of a complaint item in the resident call log were addressed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Clemente seconded by Mr. White with all in favor the meeting was adjourned.



 Tom White
 Secretary



 Hector Clemente
 Chairman